

**YOUR CONTACT DETAILS:**

COMPANY NAME:

PRIMARY CONTACT:

EMAIL:

PHONE:

FAX:

ADDRESS:

STATE:

POST CODE:

**CERTIFICATION PROGRAM**

The fee for the emissions assessment is billed at \$150.00 ex GST per hour. A 50% deposit of the initial quote is required to commence the study. After the assessment is complete, and based on the certification program you select, the following annual certification fees are applicable:

**NoCO2 CERTIFICATION FEES (Emissions Monitoring and Annual Progress Report)**

	NoCO2 (Fewer than 100 Staff)	NoCO2 (Greater than 100 Staff)
Annual Fees + Annual Progress Report	\$500.00 ex GST	\$1000.00 ex GST

**LowCO2 CERTIFICATION FEES (Emissions Monitoring and Annual Progress Report)**

	LowCO2 (Fewer than 10 Sites)	LowCO2 (Greater than 10 Sites)
Annual Fees + Annual Progress Report	\$1000.00 ex GST	\$100.00 ex GST per site

Acceptance of a NoCO2 certification plan includes: Certification, logo usage, energy efficiency study; 1 staff education pack, low-carbon directory listing, the CRI office recycling policy; your personal yourcompany-carbonneutral.com site in the Low Carbon Directory, our Energy Walk-Around and educational stickers and posters.

**EMISSIONS ASSESSMENT AGREEMENT**

The Carbon Reduction Institute Pty Ltd (CRI) requires the collection of data for the purpose of determining your carbon footprint. CRI takes all care to ensure that data collected is protected and secure, all physical copies are secured in the CRI premises whilst all data is encrypted and protected by password.

Your information will be made available to CRI staff and contractors only for the purpose of undertaking the emissions assessments. Following completion of an assessment (without undertaking any certification) or upon cessation or certification CRI will destroy all raw data collected for the assessment within 90 to 120 days following delivery of the report of cessation of the certification. Should you undertake certification then CRI will retain copies of this information.

All care will be taken to ensure the maximum accuracy of information presented in your emissions assessment report. The Carbon Reduction Institute will not be held responsible for any cost, expense, loss or other liability directly or indirectly that arises from the use of information contained within the emissions assessment report, or any other communication (written or oral) about or concerning your emissions assessment.

By signing below, you agree that all information provided is true and accurate to the best of your understanding.



**Rob Cawthorne**  
Carbon Reduction Institute  
Managing Director

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Customer Name:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Position:

\_\_\_\_\_  
Date: